

**Minutes  
Hampden Tree Board & Friends of Dorothea Dix  
Subcommittee of the Hampden Town Council Community Services Committee  
February 17, 2009 @ 6:30pm**

The meeting of the Hampden Tree Board was called to order at 6:30pm on Tuesday, February 17, 2009, at the Hampden Municipal Building by Jim Feverston.

Gretchen Heldmann, GIS/IT Specialist  
Kurt Mathies, Recreation Director  
Jim Feverston  
Kay Carter  
Jane Jarvi  
Lance Case  
Chris Packard  
Shelby Wright  
Nancy Chaiyabhat

**1. Introductions**

Introductions were made.

**2. Business**

**A. Project Canopy**

The Project Canopy grant process was summarized by the three who attended the workshop – Shelby, Nancy, and Jane. It was noted that the group should not submit for more than one grant per the instruction of the Project Canopy leaders. It was suggested that the pool area and the desired plantings there would be an ideal project to submit a grant for, and it would fall under the Planting & Maintenance category. The grant is a 50/50 reimbursement grant, with the town paying up to \$16,000 and then at the end of the grant they would submit to the state to get up to \$8,000 back. The three that attended the workshop will work with the Tree Board to develop a planting plan for the pool, gather the needed letters of support, work up the sketch plan, write the narrative, gather quotes, and all the other necessary components to submit the grant. The group will develop a presentation to give to the Council at their 3/16 meeting to gather approval and appropriation of funds. The grant will also apply towards maintaining the town's Tree City USA status, which in turn can also help us to win the grant. Gretchen will work as the coordinator on the town end and will gather any needed town information such as salaries for the in-kind contribution part of the budget. Lance will work on a planting sketch to email out, and the Tree Board will develop a planting list.

**B. FoDDix Update**

The meeting that was being planned for March 4<sup>th</sup> has been cancelled due to the ongoing discussions with the adjacent landowners that own the 20ft ROW. Gretchen attended a workshop in Augusta about vernal pools and is signed up to participate in two more in Orono as part of Dr. Aram Calhoun's citizen scientist program. Gretchen will learn how to identify significant vernal pools, and then will visit as many town properties as possible to GPS locate them and identify if they are significant or not.

**C. Membership**

Kay Carter noted she does not in fact want to be a member of Tree Board, just attend meetings by association for FoDDix discussions. Shelby Wright, however, was interested and the board asked her to provide some background information, which she did. The board asked her a few other questions, and then agreed to have her be a member. Shelby will fill out the town's committee application and submit it to the Council.

**D. Video Update**

Gretchen has been working with the media interns to have them convert VHS tree segments to DVD format.

**E. Comp Plan Update**

Gretchen and Jim summarized the process to date and asked the Tree Board to look at the sections to see where it would be more appropriate for the Tree Board to do the work instead of Conservation Commission or otherwise. Sections F 1, 2, 4, 8 should list Tree Board.

**3. Adjournment.**

The meeting was adjourned around 8:43pm.

Respectfully submitted,

Gretchen Heldmann  
GIS/IT Specialist