

**Minutes
Hampden Tree Board & Friends of Dorothea Dix
Subcommittee of the Hampden Town Council Community Services Committee
October 27, 2008 @ 6:30pm**

The meeting of the Hampden Tree Board was called to order at 6:35pm on Wednesday, October 27, 2008, at the Hampden Municipal Building by Jim Feverston.

Gretchen Heldmann, GIS/IT Specialist
Bob Osborne, Planner
Kurt Mathies, Recreation Director
Phil Stack
Lance Case
Chris Packard
Jim Feverston
Kay Carter
Melissa Antononi

1. Introductions

No introductions needed.

2. Business

A. Minutes Acceptance

No minutes available to be accepted.

B. Website

Melissa will work with Brandon over the next few days to learn website access and functionality to log in to the town website to maintain and update it. She stated she should be able to get a layout drafted within the next couple of weeks as to what she could put together to enhance the Tree Bd section. TreeDavis.org was mentioned as an example of a good local urban forestry type of website. Gretchen will send out the proper contact info for the Hampden Webmaster email address.

C. Road Sign Placement

Discussion occurred as to whether to ask the Council for all 8 needed Tree City USA signs, or to ask for less based on traffic counts. Jim will work with Sue to see that the three we have get put up by Public Works this fall at the heaviest traffic count sites: 1A North, 202, and Coldbrook Rd. This item will go on the next ComServ agenda for discussion and decision.

D. Tree City USA Recertification

Gretchen will continue work on finalizing the budget needed to recertify as a Tree City USA. She will include some staff time as well as the flagpole work, tree removal, and gazebo moving work. The Arbor Day 2009 proclamation will be on 05/21/09.

E. Vernal Pool Update

Gretchen summarized all of the information received to date, including her discussion with Aram Calhoun at UMaine. At this time the board decided not to pursue further VP work, but will revisit the topic again in the spring. Gretchen will type up notes on her conversation with Dr. Calhoun in a separate document.

F. Legal Update

The town attorney is reviewing the abstracter's packet of deed information.

G. FoDDix Charter

Kay Carter developed a draft charter for the FoDDix Group. It was mildly revised by the board and will be brought to the next ComServ meeting for review and approval to go to the Council. Kay also recapped all her research work to date.

The group would like to thank ComServ and the Council for the time and money spent to put up the new flagpole for the Tree City USA flag.

11/10/08: Tree Bd works on tree care plan, etc.

11/24/08: FoDDix/TreeBd, work on master timeline and plan w/P&C consultants

Kay has coordinated with and will be meeting with a state archaeologist person and a Maine Audubon bird person to walk the park and look for special areas.

3. Adjournment.

The meeting was adjourned around 9:10pm.

Respectfully submitted,

Gretchen Heldmann
GIS/IT Specialist